

Government of the People's Republic of Bangladesh
 Ministry of Local Government, Rural Development & Cooperatives
 Local Government Division
 Urban Primary Health Care Services Delivery Project-II
 Project Management Unit (PMU)
 5, Phoenix Road, Nagar Bhaban, 6th floor, Fulbaria, Dhaka
 www.uphcsdp.gov.bd

Memo No: UPHCSDP-II/PMU/COR/2024/SD-37B/54/ 7 | 7

Date: 28.10.2024

Tender Notice for Selection of the Outsourcing Firm/NGO

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH				
1	Ministry/Division	Ministry of Local Government, Rural Development and Cooperatives	V	
2	Agency	Local Government Division	V	
3	Procuring Entity Name	Urban Primary Health Care Services Delivery Project- Phase -II		
4	Procuring Entity Code	Not used at present		
5	Procuring Entity District	Dhaka	V	
6	Invitation for	Selection of Outsourcing Firm	V < select >	V < select > V
7	Invitation Ref No	UPHCSDP-II/PMU/SPO(COR)/Outsourcing/2024/		
8	Date		V	
KEY INFORMATION				
9	Procurement Method	Open Tendering Method	V < NCS >	V
FUNDING INFORMATION				
10	Budget and Source of Funds	Government of Bangladesh	V	Development Budget
11	Development Partners (if applicable)	Not Applicable		
PARTICULAR INFORMATION				
12	Project / Program Code (if applicable)	3701-2242517		
13	Project Name (if applicable)	Urban Primary Health Care Services Delivery Project-II (UPHCSDP-II)		
14	Tender Package No.	SD -37B		
15	Tender Package Name	Outsourcing of staff for Project Management Unit and Project Implementation Unit under Urban Primary Health Care Services Delivery Project-II		
		Date		
16	Tender Publication Date	29-10-2024	V	
17	Tender Last Selling Date (must be the date prior to the day of Tender Closing Date)	20.11.2024	V	
		Date		Time
18	Tender Closing Date and Time	21.11.2024	V	14:00 BST V
19	Tender Opening Date and Time (within one hour of Tender Closing)	21.11.2024	V	14:30 BST V
20	Name & Address of the office(s)	Address		
	- Selling Tender Document (Principal)	Project Management Unit (PMU), Room No. 622, 6th Floor, Nagar Bhaban, 5 Phoenix Road , Fulbaria, Dhaka-1000, Bangladesh		
	- Selling Tender Document (Others)	Not Applicable		
NO CONDITIONS APPLY FOR SALE ,PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS				
	- Receiving Tender Document	Project Management Unit (PMU),Room No. 622, 6th Floor, Nagar Bhaban, 5 Phoenix Road ,Fulbaria, Dhaka-1000, Bangladesh		
	- Opening Tender Document	Do		
INFORMATION FOR TENDERER				
22	Eligibility of Tenderer	(1). The firm shall be selected as per their experience, capacity (Physical and Financial) and evaluation of submitted CV for the positions. All information about the experience and other relevant information may be verified by the Project Authority if required, (2) The Firms must have experience of the 2 similar nature of service in the last five(5) years in the Government Sector and provide description of location, assignments, tasks, cost and duration of each assignment (3) Provide the description of general experience of other works in the past five (5) years including location, assignments, tasks, cost and duration of each assignment, (4) The Firm must have experience at least two (2) contracts of similar nature completed/ongoing over a period of five (5) years under Government Project or Sector where minimum one contract with a value of at least Tk 2,00,00,000.00 (Two Crore) shall be required, (5) The tenderer are given the preference who have own office set up in Dhaka (6) The firm must be submitted their relevant up to date registration		

		certificate under the Joint Stock Copmany/NGO Buroua, Updated Trade License (If any), VAT and Income Tax payment certificate, all experience Certificate, Bank Solvency Certificate, (7) The tenderer must provide the audit report for last three (3) years, (8) Manpower must be proposed for all position as per required qualification and experience of Appendix-C of the Tender Documents. If any tenderer shall not provide or propose for all position, that proposal will be rejected, (9) All interested firm shall be submit the Tk. 5,00,000.00 (Five Lakh) as Bid Security with the tender documents in the form of Bank Guarantee/Pay Order/Bank Draft from a Schedule Bank of Bangladesh in favor of "Project Director, Urban Primary Health Care Services Delivery Project". Without Bid Security, the tender will be rejected, (10) No JV will be permitted.
23	Brief Description of Services	Sr. Program Officer (Reproductive Health)-1, Sr. Program Officer (Monitoring and Evaluation)-1, Program Officer (Administration & Training)-1, Accounts Officer-1, Assistant Engineer-1, Monitoring and Quality Assurance Officer -14, Accountant -4, Office Assistant cum Computer Typist-5, Accountant cum Computer Operator-10, Office Attendant-10. Detail ToR for all position as per required qualification and experience of Appendix-C of the Tender Documents.
25	Price of Tender Document (Tk)	TK-2,000.00 (Two Thousand)

Pckge No	Identification of Package	Location	Tender Security Amount (Tk)	Completion Time in Weeks / Months
SD -37B			5,00,000.00	31 December 2025

PROCURING ENTITY DETAILS		
30	Name of Official Inviting Tender	Abul Foyez Md. Alauddin Khan
31	Designation of Official Inviting Tender	Project Director (Additional Secretary)
32	Address of Official Inviting Tender	Urban Primary Health Care Services Delivery Project Room# 622, Nagar Bhaban, 5, Phoenix Road, Dhaka-1000, Bangladesh]]
33	Contact details of Official Inviting Tender	Telephone: 8802-23380917 Email : pduphcsdp2@gmail.com
34	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings	

28.10.24

(Abul Foyez Md. Alauddin Khan)
Additional Secretary
Project Director
Phone: 02-223380917