

**TERMS OF REFERENCE
FOR
Junior Consultant (Monitoring and Evaluation), Package SD-30
ADB Loan 3705-BAN (COL): Urban Primary Health Care Services Delivery Project-
Additional Financing**

1. Background of the Project:

The Government of the People's Republic of Bangladesh has received a loan from the Asian Development Bank ("ADB"), Loan no. 3705 BAN and Grant 0607 towards the cost of the Urban Primary Health Care Services Delivery Project-Additional Financing (UPHCSDP-AF) under the Local Government Division (LGD) of the Ministry of Local Government, Rural Development and Cooperatives. The Urban Primary Health Care Services Delivery Project-Additional Financing (UPHCSDP-AF) builds upon three previous urban primary health care (PHC) projects (UPHCP, UPCHP II and UPHCSDP) financed by the Government of Bangladesh (GOB) and the Asian Development Bank (ADB) to further develop and strengthen institutional capacity for sustainable delivery of pro-poor (PHC) services in urban areas through public-private partnership (PPP). The Project will cover a physical network of 45 partnership areas (PAs) in eleven city corporations and eighteen selected municipalities.

2. Objective and Purpose of the Assignment:

The Junior Consultant (Monitoring and Evaluation) will specifically support the PANGOs under this project, covering 45 Partnership Areas. The consultant will provide technical support on activities implementation, intervention methodology, project steering and achieved results; he/she will also help the PA NGOs in identifying potential lacks and suggest necessary recommendations for improvement of the service delivery. The Consultant will be responsible for all M&E-related project actions (project start-up, implementation and quality assurance), providing technical M&E leadership to M&E staffs, Doctors, Nurses, Paramedics and Others relevant staffs with specific attention to data quality and use. The M&E Consultant will conduct frequent visits to Partnership Areas activities to assess the quality of the health care services.

3. Detailed Tasks and Scope of Services:

In particular, the Junior Consultant (Monitoring and Evaluation) Consultant will have the following deliverables/output:

- (i) Report to Deputy Project Director (Service delivery)
- (ii) Establish the overall M&E strategy in accordance with the M&E plan outlined in the project document and promote a results-based approach;
- (iii) Monitor, review, and analyze performance and performance report of the service providers (PA-NGOs) of the project relevant to quality assurance;
- (iv) Provide timely and relevant information to the Authority, Donor agency and other project stakeholders
- (v) Assist service providers (partners) in establishing an internal M&E System in partner facilities, report in a timely manner, and maintain files on the abovementioned activities;
- (vi) Make frequent visits to the project area for the purpose of supervising and monitoring PA-NGOs' performance.
- (vii) Supervise the M&QAO to Monitor, review, and analyze performance and performance report of the service providers (PA-NGOs) of the project relevant to quality assurance.
- (viii) Analyze performance indicators & ensure realistic intermediate, mid-term and end-of-project targets are defined
- (ix) Monitor and evaluate the compliance of actual progress of PA-NGO and performance against the planned work plan and expected quality;

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- (x) Arrange the dissemination of information obtained from reviews, monitoring and evaluation, and other publications of relevant organizations;
 - (xi) Coordinate with SPO (MIS/RH) and PO (Clinical/PH) in related issues.
 - (xii) Coordinate with relevant government agencies and development partners on project-related programs and clinical issues;
 - (xiii) Assist the PMU in administering the PA-NGO contracts and addressing technical problems related to service delivery and quality assurance;
 - (xiv) Coordinate with the Quality Assurance Team of UPHCSDP-II;
 - (xv) Any other related task assigned by the Project Director/ Deputy Project Directors.

4. Qualification and Experience Requirements:

The consultant should have MBBS degree. She/he should have minimum 7 (Seven) years experience, where at least 05 (Five) years working experience in donor supported health related projects. Working on Urban Health System will be highly preferred. Ability to use PowerPoint Presentation, MS Excel and other relevant office software will get priority.

5. Reporting Arrangements:

The Junior Consultant (Monitoring and Evaluation) will work directly under the close supervision of the Project Director and Deputy Project Directors of UPHCSDP-AF.

6. Duration:

The assignment will require about 9 (Nine) person-months inputs (continuous) and is expected to start from 1 January 2025 and end by 30 September 2025.

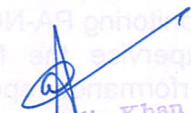
7. Duty Station:

The Junior Consultant (Monitoring and Evaluation) will be stationed at the PMU office in Dhaka, Bangladesh and will be required to travel to various PIUs as and when necessary.

8. Other Details:

The Junior Consultant (Monitoring and Evaluation) will be selected in accordance with the Guidelines on the Use of Consultants by Asian Development Bank and its Borrowers. Interested applicants may obtain further details of the project at the address below or from www.uphcsdp.gov.bd

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